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**PSYC 404 – Teaching Mentorship**

**Statement of Purpose**: The goal of a teaching mentorship is to create a dual-mentorship opportunity: the Professor provides mentorship to the student (the Teaching Mentor) on various aspects of high-quality instruction (see cover sheet) and the TM, in turn, provides mentorship for the students in the course to which they have been assigned. Although each student’s experience is unique to their chosen content area, we do anticipate that most students who enroll in a 3-hour senior teaching mentorship will have the opportunity to: read pedagogical literature (esp. focusing on teaching psychology), learn about the skills and techniques used by high-quality instructors in the classroom, help develop course materials (syllabi, activities, assignments, exams, OAKS content, etc.), and provide mentorship to the students both in and out of the classroom. Students may also be given the opportunity to give in-class lectures and/or run other class activities/discussions. Students who sign up for a Teaching Mentorship will be expected to attend the class sessions for which they are mentoring (unless other arrangements are made). Along with the time students spend in the classroom, they will also be expected to meet regularly with their professor to discuss class-specific issues and pedagogical readings and activities, as well as hold a certain number of “library” or “chat-room” hours to meet with students. Finally, teaching mentors will be expected to produce a **teaching portfolio** at the end of the semester, which may include items such as: brief teaching narrative, reading reflections, materials developed for actual course (as well as any “hypothetical” materials developed for pedagogical discussion), and a final critical reflection paper.

In the following pages please describe the teaching mentorship experience. This form will serve as an application and working syllabus for the course pending approval. **This form along with the Application for Individual Enrollment (Office of the Registrar), and Degree Works Degree Audit must be submitted to the Psychology Main office or e-mailed to the Associate Chair of the Department of Psychology**.

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**College of Charleston**

**Psychology 404**

**Teaching Mentorship:**

***Insert Title***

***Insert Semester and Year***

**Contact Information:**

* Professor:
* Email:
* Office:
* Office hours:
* Office phone:
* Course Meeting Times and Location:

**Course Prerequisites:** Junior or senior psychology major, and psychology major GPA of at least 3.00 (or permission of the instructor)

**Course Description:**

**Instructional Objectives and Student Learning Outcomes:**

**Sample Readings:**

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**Student Laboratory and Written Work Responsibilities:**

**Expected Schedule:**

**Grading Policy:**

**Attendance Policy:**

**Students with Disabilities:**

1. Any student eligible for and needing accommodations because of a disability is requested to speak with the professor during the first two weeks of class or as soon as the student has been approved for services so that reasonable accommodations can be arranged.

1. The College will make reasonable accommodations for persons with documented disabilities.  Students should apply for services at the Center for Disability Services/SNAP located on the first floor of the Lightsey Center, Suite 104.  Students approved for accommodations are responsible for notifying me as soon as possible and for contacting me one week before the accommodation is needed.

1. This College abides by section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. If you have a documented disability that may have some impact on your work in this class and for which you may require accommodations, please see an administrator at the Center of Disability Services/SNAP, (843) 953-1431) or me so that such accommodation may be arranged.

# Academic Misconduct:

# Students are expected to follow all College guidelines pertaining to the honor code and academic integrity. Lying, cheating, attempted cheating, and plagiarism are violations of our Honor Code that, when identified, are investigated. Each incident will be examined to determine the degree of deception involved.

Incidents where the instructor determines the student’s actions are related more to a misunderstanding will handled by the instructor. A written intervention designed to help prevent the student from repeating the error will be given to the student. The intervention, submitted by form and signed both by the instructor and the student, will be forwarded to the Dean of Students and placed in the student’s file.

Cases of suspected academic dishonesty will be reported directly by the instructor and/or others having knowledge of the incident to the Dean of Students. A student found responsible by the Honor Board for academic dishonesty will receive a XF in the course, indicating failure of the course due to academic dishonesty. This grade will appear on the student’s transcript for two years after which the student may petition for the X to be expunged. The student may also be placed on disciplinary probation, suspended (temporary removal) or expelled (permanent removal) from the College by the Honor Board.

Students should be aware that unauthorized collaboration--working together without permission-- is a form of cheating. Unless the instructor specifies that students can work together on an assignment, quiz and/or test, no collaboration during the completion of the assignment is permitted. Other forms of cheating include possessing or using an unauthorized study aid (which could include accessing information via a cell phone or computer), copying from others’ exams, fabricating data, and giving unauthorized assistance.

Research conducted and/or papers written for other classes cannot be used in whole or in part for any assignment in this class without obtaining prior permission from the instructor.

Students can find the complete Honor Code and all related processes in the Student Handbook at <http://studentaffairs.cofc.edu/honor-system/studenthandbook/index.php>